

North East Essex Health Forum Committee (HFC)
Wednesday 7th June 2017
1.30pm to 3.30pm
Ash Meeting Room, Aspen House, Stephenson Road,
Severalls Business Park, Colchester, CO4 9QR
Chair – Ray Hardisty

Please ensure that all attendees have checked the agenda for any potential conflict of interest. If there are any agenda items that may give rise to a conflict of a personal or business nature please advise the meeting Chair in advance of the meeting.

Item	Subject	Attachments	Lead	Information, Decision, Discussion
1.	Introductions & Apologies: Bonnie Jarman, Robin Rennie, Mark Tatham		Chair	Info
2.	Declarations of Interest (DOI's):		Chair	Update
3.	Minutes of Last Meeting:	▪ Draft Minutes 3 May 2017	Chair	Discussion
4.	Actions from Previous Meetings	▪ Action Sheets	Chair	Discussion
5.	Matters Arising from Last Meeting (not on Agenda)		Chair	Discussion
6.	Issues Raised by Patients, Public, Carers & PPGs:			
6.1	Use of Care/Helpline to Pick Up Fallers	▪ Report	RH	Information
6.2	Sharps Disposal	▪ Report	RH/PM	Information
6.3	Patient Route between Walk In Centre & A&E	▪ Report	YDAS	Information
6.4	Out of Area Beds	▪ Report	RH/ES	Info/Discuss
6.5	Hearing Aid Batteries	▪ Report	SRJ	Information
6.6	CPUG Walking Garden at Colchester Hospital	▪ Report	RH	Information
7.	Word on the Street			
7.1	New Issues		RH	Info/Discuss
8.	PPG Matters:			
8.1	PPG Summit Number 3 – 15 th June 2017	<i>Verbal</i>	RH	Information
9.	Update from Community Voluntary Services:			
9.1	Community 360		KS	Information
9.2	CVST	▪ Report	BJ	Information
10.	Local Health Matters:			
10.1	May 2017 Meetings:			Information
10.1.1	Tendring	▪ Minutes	JBM	
10.1.2	Colchester	<i>To be tabled</i>	RH	
10.2	June 2017 Meetings	▪ Agendas	RH	
11.0	Outreach & Engagement:			
11.1	Out and About	▪ Report	RH	Information
11.2	Forum Focus	<i>Verbal</i>	RH	Information
12.	Health Forum Specific Issues:			
12.1	Election of Vice-Chair	<i>Verbal</i>	RH	Discussion
12.2	Frequently Asked Questions	▪ Leaflet	RH	Information
12.3	Action Plan	▪ Report	RH	Information
13.	Healthwatch	▪ Report	RH	Information
14.	NEE CCG Committees with Health Forum Representatives:			Information/ Discussion
14.1	Ambulance Service	▪ Report x 2	DM	
14.2	CCG Board	▪ Report	AW/RH	Decision
14.3	Maternity Voices		ES/JR	
14.4	End of Life	▪ Report	MEA/PP	

14.5	Finance & Performance		CC	
14.6	Quality		SRJ	
14.7	Transformation & Delivery		ML	
14.8	System Resilience Operational Group		DM	
14.9	Resilient Communities Programme Board		RR/MT	
14.10	PALS		PK	
14.11	Primary Care		RH	
15.	NEE CCG Press Releases:	<i>All press releases have been circulated previously (apart from those listed below)</i>	RH	Information
15.1	Postponement of May Board Meeting			
15.2	Are you thriving or surviving – Mental Health awareness			
15.3	Healthcare leaders mark International Nurses Day			
15.4	Cyber Attack – comms to public			
16.	Reports from Outside Organisations:	<ul style="list-style-type: none"> ▪ Report ▪ Report Verbal 	ALL	Information
16.1	CHUFT Partnership Patient Advisory Group		RH	
16.2	IT situation at Colchester Hospital following cyber attack		RH	
16.3	Nursing shift pattern changes		RH	Information
17.	Any Other Business: <i>(please let Chair before start of meeting)</i>		Chair	
18.	Next Meeting Date: Wednesday 5 th July 2017 1.30pm to 3.30pm CVST, Rosemary Road, Clacton on Sea, CO15 1NZ		Chair	Information

Link to HFC Document Depository on Library section of NEE CCG Website (which also contains an Acronyms Glossary)

<http://www.neessexccg.nhs.uk/nee-health-forum>

Please note items listed in blue on the agenda denote items added after distribution. Hard copies of supporting documents for such items and updated agendas will be available at the meeting.