

North East Essex Health Forum Committee (HFC)
Wednesday 6th September 2017
1.30pm to 3.30pm
Sams Hall, CVST, Rosemary Road, Clacton on Sea, CO15 1NZ
Chair – Ray Hardisty

Please ensure that all attendees have checked the agenda for any potential conflict of interest. If there are any agenda items that may give rise to a conflict of a personal or business nature please advise the meeting Chair in advance of the meeting.

Item	Subject	Attachments	Lead	Information, Decision, Discussion
1.	Introductions & Apologies: Jo Roosenbeek, Mark Tatham		Chair	Info
2.	Declarations of Interest (DOI's):	▪ D of I	Chair	Update
3.	Minutes of Last Meeting:	▪ Draft Minutes 2 August 2017	Chair	Discussion
4.	Actions from Previous Meetings	▪ Action Sheets	Chair	Discussion
5.	Matters Arising from Last Meeting (not on Agenda)		Chair	Discussion
6.	Issues Raised by Patients, Public, Carers & PPGs:			
6.1	Patient Route between Walk In Centre & A&E	<i>Verbal</i>	YDAS	Information
6.2	Ear Syringing at GP Surgeries	▪ Report	RH	Information
6.3	Housing & Healthcare – The Future	▪ Report	JH/RH	Information
6.4	Operation Pendant	▪ Report	PM	Information
6.5	Translation Services & Accessibility	▪ Updated Report	RH/SM	Discussion
6.6	Local Pharmacy Services – Info on Website	▪ Report	RH/SM	Information
6.7	Partial Sight Clinic Referrals	▪ Report	RH/PM	Information
6.8	Late Night Mental Health Café	▪ Update	RH/PM	Information
6.9	ACE Community Gateway	▪ Update	RH/PM	Information
7.	Word on the Street			
7.1	Update to August 2017 Issue	▪ Update	PM	Info/Discuss
8.	PPG Matters:			
8.1	Self-Care Week 2017	▪ Guide	RH	Information
8.2	Meeting with COLTE Practice Managers & Active PPGs – 14 th September 2017 – 2.30pm	<i>Verbal</i>	RH	Information
9.	Update from Community Voluntary Services:			
9.1	Community 360		KS	Information
9.2	CVST	▪ Report	BJ	Information
10.	Local Health Matters:			
10.1	August 2017 Meetings	▪ Minutes	AW/RH	Information
10.2	September 2017 Meetings	▪ Agendas	RH	Information
10.3	2018 Venues & Times	<i>Verbal</i>	ALL	Discussion
11.0	Outreach & Engagement:			
11.1	Out and About	▪ Report	RH	Information
12.	Health Forum Specific Issues:			
12.1	Dates for 2018	▪ List	PM	Approval
12.2	Action Plan	▪ Report	RH	Information
12.3	Patient Representatives	▪ Report	RH	Discussion
12.4	2018 Elections	▪ Schedule	RH	Information
13.	Healthwatch	▪ Report	RH	Information

14.	NEE CCG Committees with Health Forum Representatives:		RH	Information/ Discussion
14.1	Ambulance Service			
14.2	CCG Board		AW/RH	
14.3	Maternity Voices		ES/JR	
14.4	End of Life		MEA/PP	
14.5	Finance & Performance		CC	
14.6	Quality		SRJ	
14.7	Transformation & Delivery	▪ Report	ML	
14.8	System Resilience Operational Group			
14.9	General Practice Commissioning Committee		YDAS	
14.10	Strengthening Communities Network		RR	
14.11	PALS		PK	
14.12	Sustainability & Transformation Programme	▪ Delivery Guide	RH	
15.	Press Releases:		RH	Information
15.1	NEE CCG:	<i>All press releases have been circulated previously (apart from those listed below)</i>		
15.1.1	Join us for GP Commissioning Committee			
15.2	CHUFT:			
16.	Reports from Outside Organisations:		ALL	Information
16.1	Dementia Connections Closure	▪ Letter	RH	Information
16.2	Colchester/Ipswich Joint Board Meeting on Proposed Merger	<i>Verbal</i>	YDAS	Information
17.	Any Other Business: <i>(please let Chair before start of meeting)</i>		Chair	
18.	Next Meeting Date: Wednesday 4 th October 2017 1.30pm to 3.30pm Ash Meeting Room, Aspen House, Stephenson Road, Severalls Business Park, Colchester, CO4 9QR		Chair	Information

Link to HFC Document Depository on Library section of NEE CCG Website (which also contains an Acronyms Glossary)

<http://www.neessexccg.nhs.uk/nee-health-forum>

Please note items listed in blue on the agenda denote items added after distribution. Hard copies of supporting documents for such items and updated agendas will be available at the meeting.