

North East Essex Health Forum Committee (HFC)
Wednesday 5th July 2017
1.30pm to 3.30pm
Sams Hall, CVST, Rosemary Road, Clacton on Sea, CO15 1NZ
Chair – Ray Hardisty

Please ensure that all attendees have checked the agenda for any potential conflict of interest. If there are any agenda items that may give rise to a conflict of a personal or business nature please advise the meeting Chair in advance of the meeting.

Item	Subject	Attachments	Lead	Information, Decision, Discussion
1.	Introductions & Apologies: Yaa Dankwa Ampadu-Sackey, Mark Tatham		Chair	Info
2.	Declarations of Interest (DOI's):		Chair	Update
3.	Minutes of Last Meeting:	▪ Draft Minutes 7 June 2017	Chair	Discussion
4.	Actions from Previous Meetings	▪ Action Sheets	Chair	Discussion
5.	Matters Arising from Last Meeting (not on Agenda)		Chair	Discussion
6.	Issues Raised by Patients, Public, Carers & PPGs:			
6.1	Closed GP Lists in Harwich	▪ Report	RH	Information
6.2	Patient Route between Walk In Centre & A&E	▪ Report	RH/ydas	Information
6.3	Hearing Aid Batteries	▪ Update	RH	Information
7.	Word on the Street			
7.1	New Issues		RH	Info/Discuss
8.	PPG Matters:			
8.1	Super Surgeries	▪ Table	RH	Information
8.2	PPG Liaison Meetings – July 2017	▪ Agendas	RH	Information
8.3	PPG Summit Number 3 - Feedback	<i>Verbal</i>	RH	Discussion
9.	Update from Community Voluntary Services:			
9.1	Community 360		KS	Information
9.2	CVST		BJ	Information
10.	Local Health Matters:			
10.1	June 2017 Meetings:			Information
10.1.1	Tendring	▪ Minutes	JBM	
10.1.2	Colchester	<i>To be tabled</i>	RH	
10.2	July 2017 Meetings	▪ Agendas	RH	
11.0	Outreach & Engagement:			
11.1	Out and About	▪ Report	RH	Information
11.2	Forum Focus	<i>Verbal</i>	RH	Information
12.	Health Forum Specific Issues:			
12.1	Election of Vice-Chair	<i>Verbal</i>	RH	Discussion
12.2	Frequently Asked Questions	▪ Leaflet	RH	Approval
12.3	Action Plan	▪ Report	RH	Information
12.4	Patient Representatives – Urgent Care	▪ Report	RH/DM	Discussion
13.	Healthwatch	▪ Report	RH	Information
14.	NEE CCG Committees with Health Forum Representatives:			Information/ Discussion
14.1	Ambulance Service	▪ Report	DM	
14.2	CCG Board	▪ Topics	AW/RH	Approval
14.3	Maternity Voices		ES/JR	
14.4	End of Life	▪ Report	MEA/PP	
14.5	Finance & Performance		CC	

14.6	Quality		SRJ	
14.7	Transformation & Delivery		ML	
14.8	System Resilience Operational Group		DM	
14.9	Resilient Communities Programme Board		RR/MT	
14.10	PALS		PK	
14.11	Primary Care		RH	
15.	NEE CCG Press Releases:			
15.1	National Diabetes Transformation Fund	<i>All press releases have been circulated previously (apart from those listed below)</i>	RH	Information
15.2	Clinicians urge people to stay safe & well during heatwave			
15.3	Visiting hours at Colchester Hospital during heatwave			
15.4	CCG Appoints Dr. Hasan Chowhan			
15.5	Patients & Public welcome at CCG Board Meeting			
16.	Reports from Outside Organisations:		ALL	
16.1	CHUFT Partnership Patient Advisory Group	<i>Verbal</i>	RH	Information
17.	Any Other Business: <i>(please let Chair before start of meeting)</i>		Chair	
18.	Next Meeting Date: Wednesday 2 nd August 2017 1.30pm to 3.30pm Ash Meeting Room, Aspen House, Stephenson Road, Severalls Business Park, Colchester CO4 9QR		Chair	Information

Link to HFC Document Depository on Library section of NEE CCG Website (which also contains an Acronyms Glossary)

<http://www.neessexccg.nhs.uk/nee-health-forum>

Please note items listed in blue on the agenda denote items added after distribution. Hard copies of supporting documents for such items and updated agendas will be available at the meeting.