

**North East Essex Health Forum Committee (HFC)**

Wednesday 5<sup>th</sup> April 2017

1.30pm to 3.30pm

Ash Meeting Room, Aspen House, Stephenson Road, Severalls

Business Park, Colchester, CO4 9QR

Chair – Ray Hardisty

*Please ensure that all attendees have checked the agenda for any potential conflict of interest. If there are any agenda items that may give rise to a conflict of a personal or business nature please advise the meeting Chair in advance of the meeting.*

Item	Subject	Attachments	Lead	Information, Decision, Discussion
1.	<b>Introductions &amp; Apologies:</b> Bonnie Jarman, Robin Rennie, Jo Roosenbeek, Mark Tatham		Chair	Info
2.	<b>Declarations of Interest (DOI's):</b>	▪ <b>D of I Sheet</b>	Chair	Update
3.	<b>Minutes of Last Meeting:</b>	▪ <b>Draft Minutes 1 March 2017</b>	Chair	Discussion
4.	<b>Actions from Previous Meetings</b>	▪ <b>Action Sheets</b>	Chair	Discussion
5.	<b>Matters Arising from Last Meeting (not on Agenda)</b>		Chair	Discussion
6.	<b>Issues Raised by Patients, Public, Carers &amp; PPGs:</b>			
6.1	<b>Issues Raised with HFC Members:</b>			
6.1.1	Multiple Sclerosis Appointments	▪ <b>Report</b>	RH	Information
6.2	<b>Issues Raised by PPGs:</b>			
6.2.1	CQC Report – Great Clacton (Dr. Spelt)	<i>On Doc. Dep.</i>	RH	Information
6.2.2	CQC Report – North Hill Medical Group	<i>On Doc. Dep.</i>	RH	Information
6.2.3	Veterans First	▪ <b>Report</b>	RH	Information
6.2.4	Operation Florence	▪ <b>Report</b>	RH	Info/Discuss
6.2.5	PPG Liaison Agendas – April 2017	▪ <b>Agendas</b>	RH	Information
6.2.6	Digital GP Services – Update	▪ <b>Report</b>	RH	Information
6.3	<b>Word on the Street</b>			
6.3.1	New Issues	▪ <b>April WOTS</b>	RH	Information
7.	<b>Update from Community Voluntary Services:</b>			
7.1	<b>CCVS</b>	<i>Verbal</i>	KS	Information
7.2	<b>CVST</b>	▪ <b>Report</b>	RH	Information
8.	<b>Local Health Matters:</b>			
8.1	<b>March 2017 Meetings:</b>	▪ <b>Minutes</b>	JBM/LN	Information
8.2	<b>April 2017 Meetings</b>	▪ <b>Agendas</b>	RH	
9.0	<b>Outreach &amp; Engagement:</b>			
9.1	<b>Out and About</b>	▪ <b>Report</b>	RH	Information
9.2	<b>Forum Focus</b>	<i>Verbal</i>	RH	Information
10	<b>Health Forum Specific Issues:</b>			
10.1	<b>Liz Norton Resignation</b>	<i>Verbal</i>	RH	Information
10.2	<b>Deputy Representative Applications for F&amp;P, Quality, Ambulance &amp; SROG, End of Life and TDC</b>	▪ <b>Report</b> ▪ <b>CC's CV</b> ▪ <b>YAS Application</b> ▪ <b>PP Application</b>	RH	Decision
10.3	<b>Action Plan</b>	▪ <b>Report</b>	RH	Information
10.4	<b>Task &amp; Finish Groups</b>		RH	Information
10.4.1	STP	▪ <b>Report</b>	RH	Information
10.4.2	Operational Plan	<i>Verbal</i>		

10.5	<b>Patient Engagement – Eastern Region Seminar</b>	▪ <b>Report</b>		
11	<b>Healthwatch</b>	▪ <b>Report</b>	RH	Information
12	<b>NEE CCG Committees with Health Forum Representatives:</b>			Information/ Discussion
12.1	<b>Ambulance Service</b>	▪ <b>Report &amp; Verbal</b>	DM	
12.2	<b>CCG Board</b>		AW/RH	
12.3	<b>Maternity Voices</b>	▪ <b>Report</b>	ES/JR	
12.4	<b>End of Life</b>		MEA	
12.5	<b>Finance &amp; Performance</b>		MB	
12.6	<b>Quality</b>	▪ <b>Report</b>	SRJ	
12.7	<b>Transformation &amp; Delivery</b>		ML	
12.8	<b>System Resilience Operational Group</b>		DM	
12.9	<b>Resilient Communities Programme Board</b>		RR/MT	
12.10	<b>PALS</b>		PK	
12.11	<b>Primary Care - Co-commissioning Update</b>	▪ <b>Report</b>	RH	
	<b>House of Commons Discussion</b>	▪ <b>Report</b>	RH	
13.	<b>Press Releases:</b>	<i>All press releases have been circulated previously (apart from those listed below)</i>		Information
13.1	<b>NEE CCG:</b>			
13.1.1	Clinicians say thank you (Urgent Care Review)			
13.1.2	Mental Health Merger	▪ <b>Press Release</b>	RH	
13.1.3	NEE CCG Board Meeting			
14.	<b>Reports from Outside Organisations:</b>			
14.1	<b>St. Helena Hospice</b>	▪ <b>Report</b>	RH	Information
14.2	<b>Sensory Garden at Frinton Care Home</b>	▪ <b>Report</b>	RH	Information
14.3	<b>Charity Worker's National Award</b>	▪ <b>Report</b>	RH	Information
15.	<b>Any Other Business:</b> <i>(please let Chair before start of meeting)</i>		Chair	
16.	<b>Next Meeting Date:</b> Wednesday 3 <sup>rd</sup> May 2017 1.30pm to 3.30pm CVST, Rosemary Road, Clacton on Sea, CO15 1NZ		Chair	Information

Link to HFC Document Depository on Library section of NEE CCG Website (which also contains an Acronyms Glossary)

<http://www.neessexccg.nhs.uk/Library/NEE%20Health%20Forum.html>

Please note items listed in blue on the agenda denote items added after distribution. Hard copies of supporting documents for such items and updated agendas will be available at the meeting.