

North East Essex Health Forum Committee (HFC)

Wednesday 4th October 2017

1.30pm to 3.30pm

**Ash Meeting Room, Aspen House, Stephenson Road, Severalls Business Park,
Colchester, CO4 9QR**

Chair – Ray Hardisty

Please ensure that all attendees have checked the agenda for any potential conflict of interest. If there are any agenda items that may give rise to a conflict of a personal or business nature please advise the meeting Chair in advance of the meeting.

Item	Subject	Attachments	Lead	Information, Decision, Discussion
1.	Introductions & Apologies: Marjorie Appleyard, Yaa Dankwa Ampadu-Sackey, Robert Harrington, Bonnie Jarman, Jo Roosenbeek		Chair	Info
2.	Declarations of Interest (DOI's):	▪ D of I	Chair	Update
3.	Minutes of Last Meeting:	▪ Draft Minutes 6 September 2017	Chair	Discussion
4.	Actions from Previous Meetings	▪ Action Sheets	Chair	Discussion
5.	Matters Arising from Last Meeting (not on Agenda)		Chair	Discussion
6.	Issues Raised by Patients, Public, Carers & PPGs:			
6.1	Non-Clinical Ambulance Call Outs	▪ Report	RH	Information
6.2	Community Pharmacies – Update on Situation	▪ Report	JBM	Information
6.3	Translation Services & Accessibility	▪ Report	RH	Information
6.4	GP Support of PPGs	▪ Report	RH	Information
7.	Word on the Street			
7.1	Update to Issue regarding Discharge	▪ WOTS	RH	Info/Discuss
8.	PPG Matters:			
8.1	October 2017 PPG Liaison Agendas	▪ Agendas	RH	Information
8.2	Self-Care Week 2017	<i>Verbal</i>	RH	Information
8.3	Meeting with Practice Managers & Active PPGs 14 th September 2017 – 2.30pm	<i>Verbal</i>	RH	Information
9.	Update from Community Voluntary Services:			
9.1	Community 360		KS	Information
9.2	CVST	▪ Report	BJ	Information
10.	Local Health Matters:			
10.1	September 2017 Meetings			
10.1.1	Tendring	▪ Minutes	JBM	Information
10.1.2	Colchester	<i>To be tabled</i>	RH	Information
10.2	October 2017 Meetings	▪ Agendas	ALL	Information
10.3	Attendance	▪ Report	RH	Discussion
11.0	Outreach & Engagement:			
11.1	Out and About	▪ Report	RH	Information
12.	Health Forum Specific Issues:			
12.1	Action Plan	<i>Verbal</i>	RH	Information
12.2	Patient Representatives	▪ Report	RH	Discussion
13.	Healthwatch	▪ Report	RH	Information
14.	NEE CCG Committees with Health Forum Representatives:			Information/ Discussion
14.1	Ambulance Service			

14.2	CCG Board	▪ Report	AW/RH	
14.3	Maternity Voices		ES/JR	
14.4	End of Life		MEA/PP	
14.5	Finance & Performance		CC	
14.6	Quality		SRJ	
14.7	Transformation & Delivery		ML	
14.8	System Resilience Operational Group			
14.9	Primary Care Operations Group		YDAS	
14.10	Strengthening Communities Network		RR	
14.11	PALS	PK		
14.12	Sustainability & Transformation Programme	RH		
15.	Press Releases:	<i>All press releases have been circulated previously (apart from those listed below)</i>	RH	Information
15.1	NEECCG September 2017 Board Meeting			
15.2	Clinicians urge local people to get their flu vaccination			
16.	Reports from Outside Organisations:		ALL	Information
17.	Any Other Business: <i>(please let Chair before start of meeting)</i>		Chair	
18.	Next Meeting Date: Wednesday 1 st November 2017 1.30pm to 3.30pm Sams Hall, CVST, Rosemary Road, Clacton on Sea, CO15 1NZ		Chair	Information

Link to HFC Document Depository on Library section of NEE CCG Website (which also contains an Acronyms Glossary)

<http://www.neessexccg.nhs.uk/nee-health-forum>

Please note items listed in blue on the agenda denote items added after distribution. Hard copies of supporting documents for such items and updated agendas will be available at the meeting.