

AGENDA

North East Essex Health Forum Committee (HFC)

Wednesday 4th January 2017

1.30pm to 3.30pm

Sams Hall, CVST, Rosemary Road, Clacton on Sea, CO15 1NZ

Chair – Ray Hardisty



Please ensure that all attendees have checked the agenda for any potential conflict of interest. If there are any agenda items that may give rise to a conflict of a personal or business nature please advise the meeting Chair in advance of the meeting.

Item	Subject	Attachments	Lead	Information, Decision, Discussion
1.	Introductions & Apologies: Jo Clifford, Paul Kitson, Myrna Liles, Jo Roosenbeek, Kim Simmons, Mark Tatham		Chair	Info
2.	Declarations of Interest (DOI's):	▪ Amended Dofl	Chair	Update
3.	Minutes of Last Meeting:	▪ Draft Minutes 7 Dec 2016	Chair	Discussion
4.	Actions from Previous Meetings	▪ Action Sheets	Chair	Discussion
5.	Matters Arising from Last Meeting (not on Agenda)		Chair	Discussion
5A.	Special Item: HFC Action Plan	▪ Report	RH	Approval
5B.	Special Item: HFC AGM	▪ Report	RH	Information
6.	Issues Raised by Patients, Public, Carers & PPGs:		Chair	Information/ Discussion
6.1	Issues Raised with HFC Members:			
6.1.1	Late Night Mental Health Café	▪ Report	RH	
6.1.2	Harwich Maternity Unit Closure	▪ Report	RH	
6.1.3	Ear Syringing	▪ Report	RH	
6.2	Issues Raised by PPGs:			
6.2.1	Building Better Partnerships	▪ Article	RH	
6.2.2	Community Pharmacies	▪ Report	RH	
6.2.3	PPG Liaison Meetings	▪ Agendas	RH	
6.2.4	CHUFT Governors Contact Details		RR	
6.3	Word on the Street			
6.3.1	New Issues	▪ Jan WOTS		
7.	Update from Community Voluntary Services:			Information
7.1	CCVS		KS	
7.2	CVST		KL	
8.	Local Health Matters:			Information/D iscussion
8.1	December 2016 Meetings:	▪ Minutes	LN/RH	
8.2	January 2017 Meetings	▪ Agendas	RH	
9.0	Outreach & Engagement:			
9.1	Out and About	▪ Report	RH	Information
10	Health Forum Specific Issues:			
10.1	2017 Elections	<i>Verbal</i>	RH	Information
10.2	Half Yearly Report	▪ Report	RH	Approval
10.3	Patient Representatives	▪ Report	RH	Decision
11	Healthwatch	▪ Report	KW	Information
12	NEE CCG Committees with Health Forum Representatives:			Information/ Discussion
12.1	Ambulance Service	▪ Report	DM	
12.2	CCG Board	▪ Report	RH/AW	
12.2.1	Topics for January 2017 Board Meeting	▪ Suggested Topics	RH	Decision
12.3	Maternity Voices		ES/JR	



12.4	End of Life		MEA/JC	
12.5	Finance & Performance		MB	
12.6	Quality		SRJ	
12.7	Transformation & Delivery		MB	
12.7.1	Representative & Deputy		RH	
12.8	System Resilience Operational Group	▪ Report	DM	
12.9	Resilient Communities Programme Board		RR/MT	
12.10	PALS		PK	
12.11	Sustainability & Transformation Plan		RH	
12.12	Urgent Care		RH	
12.13	Neurology	▪ Report	RH	
12.14	Operational Plan	▪ Report ▪ Updated Plan	RH	Decision
12.15	Ophthalmology	<i>Verbal</i>	RH/PM	
13.	Press Releases:	<i>All press releases have been circulated previously (apart from those listed below)</i>	RH	Information
13.1	NEE CCG:			
13.1.1	Additional support for new & expectant mothers			
13.1.2	Vision Training Clinic	▪ Letter from SH ▪ FAQs ▪ Press Release		
13.1.3	Pharmacy Opening Hours for Festive Period			
13.1.4	Gazette Interview with Sam Hepplewhite			
13.2	CHUFT:		RR	
13.2.1	New technique for kidney stone patients			
13.2.2	New Appointment – Tim Fenton			
14.	Reports from Outside Organisations:			Information
14.1	NICE Engagement for Public Involvement	▪ Report ▪ Proposals	RH	
14.2	CHUFT Patient Survey	▪ Summary	RR	
14.3	Dementia Patients & Carers' Survey	▪ Survey Details	RH	
14.4	CHUFT Patient User Group	▪ Report	RH	Decision
14.5	The Patients Association – Nutrition Checklist	▪ Report	RH	
14.6	The Patients Association – Pharmacies in GP Practices	▪ Report	RH	
14.7	Essex County Council – Pimp My Zimmer Frame			
14.8	Tendring Mental Health Support: Big Lottery Grant for New Health & Wellbeing Service	▪ Press Release	RH	
14.9	NEPFT – Full Business Case for Merger	▪ Report	RH	
14.10	Essex Urology Cancer Service Consultation	▪ Letter	RH	
14.11	Department of Health – Sepsis Campaign	▪ Report	RH	
14.12	CQC Workforce Ruling for NEPFT	▪ Press Release	RH	
14.13	CHUFT – Ophthalmology Awards	▪ Press Release	RH	
15.	Any Other Business: <i>(please let Chair before start of meeting)</i>			
16.	Next Meeting Date: Wednesday 1 st February 2017 1.30pm to 3.30pm Ash Meeting Room, Aspen House, Stephenson Road, Severalls Business Park, Colchester, CO5 9QR			

Link to HFC Document Depository on Library section of NEE CCG Website (which also contains an Acronyms Glossary)

<http://www.neessexccg.nhs.uk/Library/NEE%20Health%20Forum.html>

