

AGENDA

North East Essex Health Forum Committee (HFC)



Wednesday 2nd November 2016
1.30 pm to 3.30 pm

Sams Hall, CVST, Rosemary Road, Clacton on Sea, CO15 1NZ

Chair – Ray Hardisty

Please ensure that all attendees have checked the agenda for any potential conflict of interest. If there are any agenda items that may give rise to a conflict of a personal or business nature please advise the meeting Chair in advance of the meeting.

| Item | Subject | Attachments | Lead | Information, Decision, Discussion |
|---------|--|-----------------------------------|-------|-----------------------------------|
| 1. | Introductions and Apologies: Brian Mckeown, Mark Tatham | | Chair | Info |
| 2. | Declarations of Interest (DOI's): | | Chair | Update |
| 3. | Minutes of Last Meeting: | ▪ Draft Minutes 5 Oct 2016 | Chair | Discussion |
| 4. | Actions from Previous Meetings | ▪ Action Sheets | Chair | Discussion |
| 5. | Matters Arising from Last Meeting (not on Agenda) | | Chair | Discussion |
| 6. | Issues Raised by Patients, Public, Carers & PPGs: | | Chair | Info/Discuss |
| 6.1 | Issues Raised with HFC Members: | | | |
| 6.1.1 | Audiology | ▪ Updated Report | RH/PM | Information |
| 6.1.2 | Pathology Laboratory Relocation | ▪ Report | RH/PM | |
| 6.2 | Issues Raised by PPGs: | | | |
| 6.2.1 | Ratio of GPs to Patients | ▪ Letter to MPs | RH | Decision |
| 6.2.2 | Proposed Hub at Kennedy Way | ▪ Updated Report | RH | Information |
| 6.2.3 | East Lynn GP Resignations | ▪ Updated Report | RH | Information |
| 6.2.4 | PPG Publicity | ▪ Report | RH | Discussion |
| 6.2.5 | Community Pharmacies | ▪ Report | RH | Information |
| 6.2.7 | Liaison Meetings October 2016 | ▪ Minutes | RH | Information |
| 6.3 | Word on the Street | | | |
| 6.3.1 | Update | ▪ Updated Report | RH | Information |
| 7. | Update from Community Voluntary Services: | | | Information |
| 7.1 | CCVS | | KS | |
| 7.2 | CVST | ▪ Report | KL | |
| 8. | Local Health Matters: | | | Information |
| 8.1 | October 2016 Meetings: | | | |
| 8.1.1 | Tending: | ▪ Minutes | JBM | |
| 8.1.1.1 | <i>Proposed Closure of Harwich Maternity Unit</i> | ▪ Report | RH | |
| 8.1.2 | Colchester | <i>To be tabled</i> | RH | |
| 8.2 | November 2016 Meetings | ▪ Agendas | RH | |
| 9.0 | Outreach & Engagement: | | | |
| 9.1 | Out and About | <i>Verbal</i> | RH/MB | Information |



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|--------|--|---|--------|----------------------------|
| 10 | Health Forum Specific Issues: | | | |
| 10.1 | Health Forum Representatives | <i>Verbal</i> | RH | Information |
| 10.2 | 2017 Elections | <i>Verbal</i> | RH | Information |
| 10.3 | 2017 Dates | ▪ List | RH/PM | Information |
| 11 | Healthwatch | ▪ Report | KW | Information |
| 11.1 | Vacancy for Information & Policy Officer | http://www.healthwatch.essex.org.uk/get-involved/vacancies/ | RH | Information |
| 12 | NEE CCG Committees with Health Forum Representatives: | | | Information/ Discussion |
| 12.1 | Ambulance Service | | DM | |
| 12.2 | CCG Board | | RH/AW | Discussion |
| 12.2.1 | Topics for Board Report | | | |
| 12.3 | Maternity Voices | | ES/JR | |
| 12.4 | End of Life | | mea/jc | |
| 12.5 | Finance & Performance | ▪ Report | MB | |
| 12.6 | Quality | ▪ Report | DB | |
| 12.7 | Transformation & Delivery | ▪ Report | MB | |
| 12.8 | System Resilience Operational Group | | DM | |
| 12.8.1 | Listening Exercise: Out of Hours & NHS 111 | | | |
| 12.8.2 | Frailty Strategy | ▪ Report | RH/LW | |
| 12.9 | Resilient Communities Programme Board | | RR/MT | |
| 12.10 | Ophthalmology Network | | RH | |
| 12.11 | PALS | ▪ Report | PK | |
| 13. | Press Releases: | <i>All press releases have been circulated previously</i> | RH | Information |
| 13.1 | NEE CCG | | | |
| 13.1.1 | Clinicians urge smokers to stub out this Stoptober | | | |
| 13.1.2 | Clinicians decommission vision training clinic | | | |
| 13.2 | CHUFT | | RR | |
| 13.2.1 | Trust invests £1.9 million in new department | | | |
| 13.2.2 | New Appointments at CHUFT | | | |
| 14. | Reports from Outside Organisations: | | | |
| 14.1 | Will Quince Mental Health Forum, October 7, High Woods Community Centre, 2.30pm | <i>Verbal</i> | RH | Information |
| 14.2 | Cancer Research Report focussing on GP Receptionists | ▪ Report | RH | Information |
| 14.3 | Patient Association – NHS Survey | <i>Verbal</i> | RH | Information |
| 15. | Any Other Business: (please let Chair before start of meeting) | | | |
| 16. | Next Meeting Date: Wednesday 7 th December 2016 Time to be discussed. Ash Meeting Room, Aspen House, Stephenson Road, Severalls Business Park, Colchester, CO4 9QR | | | |

Link to HFC Document Depository on Library section of NEE CCG Website (which also contains an Acronyms Glossary)

<http://www.neessexccg.nhs.uk/Library/NEE%20Health%20Forum.html>

