

North East Essex Health Forum Committee (HFC)
Wednesday 1st November 2017
1.30pm to 3.30pm
Sams Hall, CVST, Rosemary Road, Clacton on Sea, CO15 1NZ
Chair – Ray Hardisty

Please ensure that all attendees have checked the agenda for any potential conflict of interest. If there are any agenda items that may give rise to a conflict of a personal or business nature please advise the meeting Chair in advance of the meeting.

Item	Subject	Attachments	Lead	Information, Decision, Discussion
1.	Introductions & Apologies: Maura Broad, Yaa Dankwa Ampadu-Sackey, Robin Rennie, Jo Roosenbeek		Chair	Info
2.	Declarations of Interest (DOI's):		Chair	Update
3.	Minutes of Last Meeting:	▪ Draft Minutes 4 October 2017	Chair	Discussion
4.	Actions from Previous Meetings	▪ Action Sheets	Chair	Discussion
5.	Matters Arising from Last Meeting (not on Agenda)		Chair	Discussion
6.	Issues Raised by Patients, Public, Carers & PPGs:			
6.1	Missed Appointments at CHUFT	▪ Report	PK/CC	Information
6.2	Patient Transport – Eligibility Criteria	▪ Report	JH	Discussion
6.3	Audiology – Changes to Service	▪ Report	RH	Discussion
6.4	Accessibility & Translation	▪ Report Update	RH	Information
7.	Word on the Street			
7.1	New Issues	▪ WOTS	RH	Info/Discuss
8.	PPG Matters:			
8.1	October 2017 PPG Liaison Minutes	▪ Minutes	RH	Information
8.2	Self-Care Week 2017	<i>Verbal</i>	RH	Information
9.	Update from Community Voluntary Services:			
9.1	Community 360	▪ 2 x posters ▪ Report	KS	Information
9.2	CVST		BJ	Information
10.	Local Health Matters:			
10.1	Colchester September 2017 Meeting	▪ Minutes	RH	Information
10.2	October 2017 Meetings		AW	Information
10.2.1	Tendring	▪ Minutes	RH	Information
10.2.2	Colchester	<i>To be tabled</i>	ALL	Information
10.3	November 2017 Meetings	▪ Agendas	RH	Information
10.4	Tendring LHM – Venue	<i>Verbal</i>	PM/RH	Information
11.0	Outreach & Engagement:			
11.1	Out and About	▪ Report	RH	Information
12.	Health Forum Specific Issues:			
12.1	Action Plan	<i>Verbal</i>	RH	Information
12.2	Patient Representatives	▪ Report	RH	Discussion
13.	Healthwatch	▪ Report	RH	Information
14.	NEE CCG Committees with Health Forum Representatives:			Information/ Discussion
14.1	Ambulance Service			
14.2	CCG Board		AW/RH	

14.2.1	Topics for November 2017 Board Meeting	<ul style="list-style-type: none"> ▪ Report ▪ Report ▪ Report ▪ Leaflet 	ES/JR MEA/PP CC SRJ ML RHrr RR PK RH RH	
14.3	Maternity Voices			
14.4	End of Life			
14.5	Finance & Performance			
14.6	Quality			
14.7	Transformation & Delivery			
14.8	Urgent Care			
14.9	Strengthening Communities Network			
14.10	PALS			
14.11	Sustainability & Transformation Programme			
14.12	Quicker Treatment Leaflet			
15.	Press Releases:	<i>All press releases have been circulated previously (apart from those listed below)</i>	RH	Information
15.1	Join us for the GP Commissioning Committee			
15.2	Clinicians urges smokers to stub out			
15.3	CCG supports World Mental Health Day			
15.4	Re-furbished practice opens its doors			
15.5	Clinicians remind people to get flu jabs			
15.6	Tips for people with LTCs to stay well over winter			
15.7	Board Meeting notice			
15.8	Tackling Climate Change			
16.	Reports from Outside Organisations:		ALL	Information
17.	Any Other Business: <i>(please let Chair before start of meeting)</i>		Chair	
18.	Next Meeting Date: Wednesday 6 th December 2017 1.30pm to 3.30pm Ash Meeting Room, Aspen House, Stephenson Road, Severalls Business Park, Colchester, CO4 9QR		Chair	Information

Link to HFC Document Depository on Library section of NEE CCG Website (which also contains an Acronyms Glossary)

<http://www.neessexccg.nhs.uk/nee-health-forum>

Please note items listed in blue on the agenda denote items added after distribution. Hard copies of supporting documents for such items and updated agendas will be available at the meeting.